

1. Declaration of intent (applicable only in case of temporary agency work)

I hereby confirm my intention to perform temporary work for Secretary Plus Management Support NV.

I hereby agree to, when I am assigned temporary work, return a signed copy of my employment contract to Secretary Plus Management Support NV prior to the start of the temporary employment assignment.

I accept the fact that employment contracts for temporary work will be sent to me in electronic format as per the provisions of the Law of Temporary Labor of 24 July 1987, unless such is not possible for technical reasons. I agree to sign electronic employment contracts using the electronic signature as per the Law of Temporary Labor of 24 July 1987.

I accept inclusion of data concerning my suitability with respect to a risk in a central database as specified in Section 14 of the Royal Decree of 15 December 2010 on the implementation of measures regarding the occupational health and safety of temporary workers.

2. Privacy

Your personal data are collected solely to be used by Secretary Plus Management Support NV for job placement purposes.

The General Data Protection Regulation (GDPR) 2016 / 679 of the European Parliament and of the Council of 27 April 2016 gives you the right to request access to these personal data and, if necessary, to have them rectified or erased. To exercise these rights, please send an email to privacy@secretaryplus.be.

I accept the fact that, as appropriate, personal data concerning my health as defined in the General Data Protection Regulation (GDPR) 2016 / 679 of the European Parliament and of the Council of 27 April 2016 will be processed by Secretary Plus Management Support NV.

I accept the fact that Secretary Plus Management Support NV will process the personal data included in the extract from the criminal records that I have submitted, on the condition that such is done in compliance with the General Data Protection Regulation (GDPR) 2016 / 679 of the European Parliament and of the Council of 27 April 2016.

I accept the fact that my personal data will be transferred to clients / prospective clients of Secretary Plus Management Support NV, subcontractors engaged by the group to provide services, and government agencies for job placement, staff management, and payroll purposes, as well as in all cases where Secretary Plus Management Support NV is required by law to do so.

For further details, please read our Privacy Policy (<https://www.secretary-plus.be/en/legal/privacy-statement>).